

# ARTICLES OF ASSOCIATION OF COUNTY AGRICULTURAL CONSERVATION ASSOCIATION NORTHEAST REGION

## Article I.—Name

SECTION 1. The name of this Association shall be the Agricultural Conservation Association of .....

County, State of ..... (hereinafter referred to as the "Association").

## Article II.—Purpose

SECTION 2. The Association, as authorized by the Secretary of Agriculture (hereinafter referred to as the "Secretary"), shall aid in the administration of the Soil Conservation and Domestic Allotment Act (hereinafter referred to as the "Act"), and shall not engage in any other activity. There shall be only one such Association for any county, except as may otherwise be prescribed by the Secretary.

These Articles shall be subject to amendment by the Secretary.

## Article III.—Membership

SECTION 3. Any person who, in connection with farming operations in 1936 on a farm located in the county, could become entitled to a grant under the provisions of the 1936 Agricultural Conservation Program shall become a member of the Association when he signs the register of members of the Association, but shall cease to be a member of the Association upon his failure to file a properly executed Work Sheet for 1936 within the time fixed for such filing, or when it is established that he will not qualify for a grant pursuant to the provisions of the 1936 Program. Any such person who receives a grant in 1936 pursuant to such program shall be a member of the Association for the remainder of the year 1936 and also for the year 1937, but shall cease to be a member for 1937 upon his failure to file a properly executed Work Sheet for 1937 within the time fixed for such filing. Membership may be acquired for 1937 upon the same terms and conditions in connection with the 1937 Program as apply to the acquisition of membership in connection with the 1936 Program. The register of members may be signed at any reasonable time. A farm shall be deemed to be located within the county if its principal dwelling is situated therein, and a tract of land having no dwelling shall be deemed to be located within the county if the major portion of such tract is situated therein.

## Article IV.—Directors, Committees, and Officers

SECTION 4. The board of directors of the Association (hereinafter referred to as the "Board") shall consist of one member from each community in the Association, each such member having been elected chairman of the community committee for his community.

In counties where an Association embraces only one community, not less than three nor more than five duly elected members of the community committee shall be members of the board of directors. If an Association embraces only two communities, the chairman and vice chairman of such community committees shall be members of the board of directors.

SEC. 5. The board shall elect from its members the president of the Association, who shall also serve as chairman of the county committee.

SEC. 6. The board shall elect from its members the vice president of the Association, who shall serve as a member of the county committee and shall serve as chairman of the county committee when the regular chairman is absent or temporarily unable to serve.

SEC. 7. The board shall elect from its members one person who, together with the president and the vice president of the Association, shall constitute the county committee. With the approval of the Regional Director, additional members may be elected to serve on the county committee. The board shall elect from its members one alternate member of the county committee who shall serve on the committee only when any regular member is temporarily unable to serve.

In electing the county committee the policy of the board shall be to elect persons who as a group fairly represent the interests of Association members in all parts of the county.

SEC. 8. The board shall elect the secretary of the Association, who is not required to be a member of the Association.

SEC. 9. Unless otherwise directed by the Regional Director, the board shall elect the treasurer of the Association, who is not required to be a member of the Association, but who shall reside near the county Association headquarters. The offices of secretary and treasurer may be combined into the office of secretary-treasurer. In no case shall the County Agricultural Extension Agent serve as treasurer.

SEC. 10. Each community shall have a committee of three regular members and one alternate member elected by written ballot at the election meeting in the community from among the members of the Association living in the community. Such committee shall consist of a chairman, who shall also be a member of the board of directors of the Association; a vice chairman, who shall serve as chairman of the community committee and as a member of the board of directors when the regularly elected chairman is absent or temporarily unable to serve; one other regular member; and an alternate member. With the approval of the Regional Director, additional members of the community committee may be elected.

SEC. 11. Community boundaries shall be determined on the basis of minor civil divisions or on such other basis as may be approved by the Regional Director. In case the minor civil divisions are followed in determining community boundaries, a community may comprise several such minor civil divisions.

In counties where, because of geographical or other conditions or because of the small number of persons filing Work Sheets, it appears advisable, the entire county may, upon approval by the Regional Director, be considered as one community. In such instances a board of not less than three nor more than five members, who shall perform the duties of the community committee as well as functioning as the board of directors, shall be elected at such county-wide meeting.

SEC. 12. Unless otherwise directed by the Regional Director, in the event of a vacancy or vacancies in the chairmanship or the membership of any community committee, the president of the Association shall instruct the secretary of the Association to call a community meeting within the community where such vacancy or vacancies occurred or will occur. Such meeting shall be held as soon as practicable after the occurrence of the vacancy or vacancies. Whenever the date of the vacancy can be ascertained in advance, such meeting should be held not later than the date of vacancy. At such meeting a new chairman or member of the community committee shall be elected in accordance with the procedure prescribed for the general community election meeting. The result of the election shall be certified to the secretary of the Association by the person conducting the meeting.

A person elected to fill a vacancy in the office of chairman of a community committee shall by virtue of such election be deemed elected a member of the board, but shall not by virtue of such election succeed to any position held by his predecessor as an officer of the Association or member of the county committee.

Vacancies in the office of the president, vice president, secretary, treasurer, or secretary-treasurer of the Association or in the membership of the county committee shall be filled in accordance with the method and subject to the requirements as to qualifications governing the original election of such officers or committeemen.



SEC. 13. All officers, directors, and members of committees shall hold office until their successors in office are elected and qualify, except that any member of the county committee, any officer elected by the board, and any employee selected by the county committee may be removed by the board of directors for failure to perform the duties of his office or employment, or for fraud or incompetency. If the board of directors does not act promptly in such cases, the Regional Director may remove such officer, committeeman, or employee. The tenure of office of any county or community committeeman or officer who is required to be a member of the Association shall terminate when he ceases to be a member of the Association.

SEC. 14. The incurring and payment of administrative expenses in connection with the operation of the Association, and the accounting for any funds therefor, shall be governed by instructions issued by the Agricultural Adjustment Administration.

#### Article V.—Voting

SECTION 15. Each member of the Association shall be entitled to one vote. There shall be no voting by proxy.

SEC. 16. Each member of the board shall be entitled to one vote at meetings of the board.

#### Article VI.—Duties of Directors, Committees, and Officers

SECTION 17. The power and authority of this Association shall be vested in the board. In addition to the duties set forth in Article IV, the board may recommend changes in the community boundaries and shall hear appeals of members of the Association from the recommendations of the county committee and shall submit such estimates of expenditures as may be required. The board shall also perform such other duties as may be assigned to it.

SEC. 18. The county committee shall review all forms and other documents filed in the county in connection with the Act. The county committee shall also, pursuant to rulings and instructions, make recommendations to the Secretary concerning the making of grants under the Act. The committee may in accordance with official instructions hold such hearings and conduct such investigations as may be necessary in the performance of its duties. The committee shall also perform such other duties as may be assigned by the Regional Director.

SEC. 19. The secretary of the Association shall keep all records of the Association. He shall certify to the Regional Director results of elections held in the communities and county. He shall maintain files of all forms and documents filed in the county in connection with the Act, keep records of distribution of payments of grants, and perform such other duties pertaining to the Act as may be assigned by the Regional Director.

SEC. 20. The treasurer shall perform such duties as may be assigned to him by the Regional Director.

SEC. 21. The books, records, documents, and accounts of the Association shall be available at all times for examination by officers and committeemen of the Association, by members of its board in connection with the performance of their duties, by any authorized representative of the Secretary, and by any member of the Association insofar as his interests under the program may be affected.

All books, records, documents, papers, and accounts of the Association are and shall remain the property of the Agricultural Adjustment Administration and are to be safely maintained in good order in the office of the Association.

SEC. 22. The community committees shall assist in preparing, checking, or approving forms and documents filed in the county in connection with the Act. They shall also assist the secretary of the Association in arranging meetings, and ascertain and report such data as may be required by the county committee for the purpose of carrying out the provisions of the Act.

#### Article VII.—Meetings

SECTION 23. Community election meetings in all communities of the Association shall be held at such time or times as may be prescribed by the Regional Director. The result of each such election shall be certified to the secretary of the Association on prescribed forms.

SEC. 24. Other community meetings of the members of the Association may be called by the president of the Association for the purpose of discussing and disseminating information, for receiving and acting upon communications to the membership concerning Association activities under the Act, and, in accordance with section 12, for the purpose of filling vacancies in the membership of community committees.

SEC. 25. A meeting of the community chairmen elected at community meetings described in section 23 shall be held for the purpose of organizing the board as soon as practicable after general community election meetings have been held.

At such meetings the order of business shall be as follows:

- (a) The roll of the communities shall be called.
- (b) Directors shall present certificates of election and shall thereupon assume office.
- (c) The following officers shall be elected:
  - (1) President.
  - (2) Vice President.
  - (3) Members of the County Committee.
  - (4) Secretary.
  - (5) Treasurer.

Upon such election, such officers shall take office, provided that, if a treasurer's bond is required, no person elected as treasurer shall qualify for such office unless a bond on a prescribed form is filed and approved.

- (d) There shall be consideration of estimated expenditures for the necessary operation of the Association.
- (e) Other business.

SEC. 26. Meetings of the board shall be called by the president of the Association only when necessary for the purpose of hearing appeals from the recommendations of the county committee, for filling a vacancy or vacancies among the officers, for consideration of estimated expenditures, for consideration of and action upon official communications, or for the performance of other duties of the board.

SEC. 27. Meetings of the county committee may be called by the president of the Association. Due notice of meetings shall be given to all members of the committee.

SEC. 28. A majority of the members of the board of directors or of any committee shall constitute a quorum for the transaction of business.

#### Article VIII.—District Organization

SECTION 29. An Association may include two or more counties, or, upon approval by the Regional Director, two or more Associations may consolidate, or an Association covering two or more counties may form two or more Associations.

SEC. 30. An Association formed pursuant to this Article VIII shall take its name from all counties (listed in alphabetical order) of the Association, provided, however, that, upon application by the directors and approval by the Regional Director, a different name may be adopted.

#### CERTIFICATION

We hereby certify that on the ..... day of ....., 193....., a regular meeting of the board of directors of the Association was held in accordance with the foregoing Articles of Association. A copy of the minutes of such meeting of the board of directors is attached hereto, entitled "Exhibit A."

.....  
President.

.....  
Secretary.

#### APPROVAL BY SECRETARY OF AGRICULTURE

The above Articles of Association are hereby approved as of the ..... day of ....., 193....., and the Association is hereby authorized to operate in accordance with such Articles.

.....  
Secretary of Agriculture.

By .....



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Form NER-2(as amended)  
U. S. DEPARTMENT OF AGRICULTURE  
Agricultural Adjustment Administration  
1937

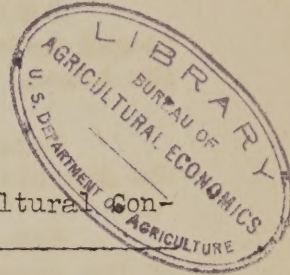
(Stamp State and county code No)

ARTICLES OF ASSOCIATION OF COUNTY AGRICULTURAL CONSERVATION ASSOCIATION

Northeast Region

Article I.-Name

Section 1. The name of this Association shall be the Agricultural Conservation Association of \_\_\_\_\_ County, State of \_\_\_\_\_ (hereinafter referred to as the "Association").



Article II.-Purpose

Section 2. The Association, as authorized by the Secretary of Agriculture (hereinafter referred to as the "Secretary"), shall aid in the administration of the Soil Conservation and Domestic Allotment Act (hereinafter referred to as the "Act"), and shall not engage in any other activity. There shall be only one such Association for any county, except as may otherwise be prescribed by the Secretary.

These Articles shall be subject to amendment by the Secretary.

Article III. -Membership

Section 3. Any person who, in connection with farming operations in 1936 on a farm located in the county, could become entitled to a payment under the provisions of the 1936 Agricultural Conservation Program shall become a member of the Association when he signs the register of members of the Association or when he signs an application for payment pursuant to such program, but shall cease to be a member of the Association when it is established that he will not qualify for a payment pursuant to the provisions of the 1936 program. Any such person who received a payment in 1936 pursuant to such program shall be a member of the Association for the remainder of the year 1936 and also for the year 1937, but shall cease to be a member for 1937 upon his failure to sign an application for payment in connection with the 1937 program. Membership may be acquired for 1937 upon the same terms and conditions in connection with the 1937 Program as apply to the acquisition of membership in connection with the 1936 Program. The register of members may be signed at any reasonable time. A farm shall be deemed to be located within the county if its principal dwelling is situated therein, and a tract of land having no dwelling shall be deemed to be located within the county if the major portion of such tract is situated therein.

Article IV. -Directors, Committees, and Officers

Section 4. The board of directors of the Association (hereinafter referred to as the "Board") shall consist of one member from each community in the Association, each such member having been elected chairman of the community committee for his community.



In counties where an Association embraces only one community, not less than three nor more than five duly elected members of the community committee shall be members of the board of directors. If an Association embraces only two communities, the chairman and vice chairman of such community committees shall be members of the board of directors.

Subject to the approval of the Regional Director, one or more additional members of any community committee may serve as and be members of the board.

Sec. 5. The board shall elect from its members the president of the Association, who shall also serve as chairman of the county committee.

Sec. 6. The board shall elect from its members the vice-president of the Association, who shall serve as a member of the county committee and also shall serve respectively as president of the association and chairman of the county committee when the regular president or chairman is absent or temporarily unable to serve.

Sec. 7. The board shall elect from its members one person who, together with the president and the vice president of the Association, shall constitute the county committee. With the approval of the Regional Director, additional members may be elected to serve on the county committee. The board shall elect from its members one alternate member of the county committee who shall serve on the committee only when any regular member is temporarily unable to serve.

In electing the county committee the policy of the board shall be to elect persons who as a group fairly represent the interests of Association members in all parts of the county.

Sec. 8. The board shall elect the secretary of the Association, who is not required to be a member of the Association.

Sec. 9. Unless otherwise directed by the Regional Director, the board shall elect the treasurer of the Association, who is not required to be a member of the Association, but who shall reside near the county Association headquarters. The offices of secretary and treasurer may be combined into the office of secretary-treasurer. In no case shall the County Agricultural Extension Agent serve as treasurer.

Sec. 10. Each community shall have a committee of three regular members and one alternate member elected by written ballot at the election meeting in the community from among the members of the Association living in the community. Such committee shall consist of a chairman, who shall also be a member of the board of directors of the Association; a vice chairman, who shall serve as chairman of the community committee and as a member of the board of directors when the regularly elected chairman is absent or temporarily unable to serve; one other regular member; and an alternate member. With the approval of the Regional Director, additional members of the community committee may be elected.

Sec. 11. Community boundaries shall be determined on the basis of minor civil divisions or on such other basis as may be approved by the Re-



gional Director. In case the minor civil divisions are followed in determining community boundaries, a community may comprise several such minor civil divisions.

In counties where, because of geographical or other conditions or because of the small number of persons filing Work Sheets, it appears advisable, the entire county may, upon approval by the Regional Director, be considered as one community. In such instances a board of not less than three nor more than five members, who shall perform the duties of the community committee as well as functioning as the board of directors, shall be elected at such county-wide meeting.

Sec. 12. Unless otherwise directed by the Regional Director, in the event of a vacancy or vacancies in the chairmanship or the membership of any community committee, the president of the Association shall instruct the secretary of the Association to call a community meeting within the community where such vacancy or vacancies occurred or will occur. Such meeting shall be held as soon as practicable after the occurrence of the vacancy or vacancies. Whenever the date of the vacancy can be ascertained in advance, such meeting should be held not later than the date of vacancy. At such meeting a new chairman or member of the community committee shall be elected in accordance with the procedure prescribed for the general community election meeting. The result of the election shall be certified to the secretary of the Association by the person conducting the meeting.

A person elected to fill a vacancy in the office of chairman of a community committee shall by virtue of such election be deemed elected a member of the board, but shall not by virtue of such election succeed to any position held by his predecessor as an officer of the Association or member of the county committee.

Vacancies in the office of the president, vice president, secretary, treasurer, or secretary-treasurer of the Association or in the membership of the county committee shall be filled in accordance with the method and subject to the requirements as to qualifications governing the original election of such officers or committeemen.

Sec. 13. All officers, directors, and members of committees shall hold office until their successors in office are elected and qualify, except that any member of the county committee, any officer elected by the board, and any employee selected by the county committee may be removed by the board of directors for failure to perform the duties of his office or employment, or for fraud or incompetency. If the board of directors does not act promptly in such cases, the Regional Director may remove such officer, committeeman, or employee. The tenure of office of any county or community committeeman or officer who is required to be a member of the Association shall terminate when he ceases to be a member of the Association.

No person who holds, or who becomes a candidate for, a county, State, or Federal office, regularly filled by an election held pursuant to State law, or who is an officer, manager or employee of any political party or partisan organization, is eligible to serve as a committeeman of the Association. The offices, or clerical, mailing, or other facilities of the Association shall not be used for political purposes, nor in any way



to support or assist any political candidate, party, or partisan movement.

Sec. 14. The incurring and payment of administrative expenses in connection with the operation of the Association, and the accounting for any funds therefor, shall be governed by instructions issued by the Agricultural Adjustment Administration.

#### Article V. -Voting

Section 15. Each member of the Association shall be entitled to one vote. There shall be no voting by proxy.

Sec. 16. Each member of the board shall be entitled to one vote at meetings of the board.

#### Article VI. -Duties of Directors, Committees, and Officers

Section 17. The power and authority of this Association shall be vested in the board. In addition to the duties set forth in Article IV, the board may recommend changes in the community boundaries and shall hear appeals of members of the Association from the recommendations of the county committee and shall submit such estimates of expenditures as may be required. The board shall also perform such other duties as may be assigned to it.

Sec. 18. The county committee shall review all forms and other documents filed in the county in connection with the Act and shall make available for public inspection in the office of the Association information in connection with programs under the Act, including information with respect to the acres in each soil-depleting base and the average yields or productivity indexes established for each farm owned or operated by members of the Association, payments received by members of the Association (the latter to be made available for public inspection not sooner than thirty days after the receipt thereof), and expenses of the Association. The county committee shall also, pursuant to rulings and instructions, make recommendations to the Secretary concerning the making of grants under the Act. The committee may in accordance with official instructions hold such hearings and conduct such investigations as may be necessary in the performance of its duties. The committee shall also perform such other duties as may be assigned by the Regional Director.

Sec. 19. The secretary of the Association shall keep all records of the Association. He shall certify to the Regional Director results of elections held in the communities and county. He shall maintain files of all forms and documents filed in the county in connection with the Act, keep records of distribution of payments of grants, and perform such other duties pertaining to the Act as may be assigned by the Regional Director.

Sec. 20. The treasurer shall perform such duties as may be assigned to him by the Regional Director.

Sec. 21. The books, records, documents, and accounts of the Association shall be available at all times for examination by officers and committeemen of the Association, by members of its board in connection with the performance of their duties, by any authorized representative of



the Secretary, and by any member of the Association insofar as his interests under the program may be affected.

All books, records, documents, papers, and accounts of the Association are and shall remain the property of the Agricultural Adjustment Administration and are to be safely maintained in good order in the office of the Association.

Sec. 22. The community committees shall assist in preparing, checking, or approving forms and documents filed in the county in connection with the Act. They shall also assist the secretary of the Association in arranging meetings, and ascertain and report such data as may be required by the county committee for the purpose of carrying out the provisions of the Act.

#### Article VII. - Meetings

Section 23. Community election meetings in all communities of the Association shall be held at such time or times as may be prescribed by the Regional Director. The result of each such election shall be certified to the secretary of the Association on prescribed forms.

Sec. 24. Other community meetings of the members of the Association may be called by the president of the Association for the purpose of discussing and disseminating information, for receiving and acting upon communications to the membership concerning Association activities under the Act, and, in accordance with section 12, for the purpose of filling vacancies in the membership of community committees.

Sec. 25. A meeting of the community chairmen elected at community meetings described in section 23 shall be held for the purpose of organizing the board as soon as practicable after general community election meetings have been held.

At such meetings the order of business shall be as follows:

- (a) The roll of the communities shall be called.
- (b) Directors shall present certificates of election and shall thereupon assume office.
- (c) The following officers shall be elected:
  - (1) President.
  - (2) Vice President.
  - (3) Members of the County Committee.
  - (4) Secretary.
  - (5) Treasurer.

Upon such election, such officers shall take office, provided that, if a treasurer's bond is required, no person elected as treasurer shall qualify for such office unless a bond on a prescribed form is filed and approved.



(d) There shall be consideration of estimated expenditures for the necessary operation of the Association.

(e) Other business.

Sec. 26. Meetings of the board shall be called by the president of the Association only when necessary for the purpose of hearing appeals from the recommendations of the county committee, for filling a vacancy or vacancies among the officers, for consideration of estimated expenditures, for consideration of and action upon official communications, or for the performance of other duties of the board.

Sec. 27. Meetings of the county committee may be called by the president of the Association. Due notice of meetings shall be given to all members of the committee.

Sec. 28. A majority of the members of the board of directors or of any committee shall constitute a quorum for the transaction of business.

#### Article VIII. -District Organization

Section 29. An Association may include two or more counties, or, upon approval by the Regional Director, two or more Associations may consolidate, or an Association covering two or more counties may form two or more Associations.

Sec. 30. An Association formed pursuant to this Article VIII shall take its name from all counties (listed in alphabetical order) of the Association, provided, however, that upon application by the directors and approval by the Regional Director, a different name may be adopted.

#### CERTIFICATION

We hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 193\_\_\_\_, a regular meeting of the board of directors of the Association was held in accordance with the foregoing Articles of Association. A copy of the minutes of such meeting of the board of directors is attached hereto, entitled "Exhibit A."

\_\_\_\_\_  
President.

\_\_\_\_\_  
Secretary.

#### APPROVAL BY SECRETARY OF AGRICULTURE

The above Articles of Association are hereby approved as of the \_\_\_\_\_ day of \_\_\_\_\_, 193\_\_\_\_, and the Association is hereby authorized to operate in accordance with such Articles.

\_\_\_\_\_  
Secretary of Agriculture





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(Rev.)  
JAN 16 1937

(FOR DISCUSSION ONLY)

Form NER-2 (Revised)  
J.S. DEPARTMENT OF AGRICULTURE  
AGRICULTURAL ADJUSTMENT ADMINISTRATION  
December, 1936.

(Stamp State and County Code No.)

ARTICLES OF ASSOCIATION OF COUNTY AGRICULTURAL CONSERVATION ASSOCIATION  
NORTHEAST REGION

Article I. - Name

Section 1. The name of this Association shall be the Agricultural Conservation Association of \_\_\_\_\_ County, State of \_\_\_\_\_ (hereinafter referred to as the "Association").

Article II. - Purpose

Section 2. The Association is organized subject to approval by the Secretary of Agriculture (hereinafter referred to as the "Secretary") for the purpose of cooperating with the Secretary and the Agricultural Adjustment Administration in carrying out the provisions of the Soil Conservation and Domestic Allotment Act (hereinafter referred to as the "Act") and in carrying out other programs of the Agricultural Adjustment Administration relating to the members hereof, and shall not engage in any other activity. There shall be only one such Association for any county, except as may otherwise be approved by the Secretary.

These Articles shall be subject to amendment by the Secretary.

Article III. - Membership

Section 3. Any person having an interest in the crops or the proceeds thereof produced on any farm in the county in 1937 shall become a member of the County Agricultural Conservation Association of the county whenever any form or information required in connection with the Agricultural Conservation Program for 1937 is submitted for such farm, or whenever in 1937, he attends a meeting in his community called for the purpose of electing community committeemen. Any person shall cease to be a member of the association if in any year an application for payment is not filed by him within the time specified by the Secretary for the filing of applications for such year. Any person who is not a member of the association in 1938 or any subsequent year shall become a member whenever he files an application for payment or grant with respect to such year under the Soil Conservation and Domestic Allotment Act. A farm shall be deemed to be located within the county if its principal dwelling is situated therein, and a tract of land having no dwelling shall be deemed to be located within the county if the major portion of such tract is situated therein.

Article IV. - Directors, Committees, and Officers

Section 4. The board of directors of the Association (hereinafter referred to as the "Board") shall be composed of the chairmen of the community committees for the communities of the county.

In counties where an Association embraces only one community, the board shall be composed of not less than three nor more than five duly elected members of the community committee. In counties where an Association embraces only two communities, the board shall be composed of the chairmen and vice-chairmen of such community committees.

Section 5. The board shall elect from its members the president of the



Association, who shall also serve as chairman of the county agricultural conservation committee (hereinafter referred to as the "County Committee") and chairman of the county planning committee (hereinafter referred to as the "Planning Committee").

Section 6. The board shall elect from its members the vice-president of the Association, who shall serve as a member of the county committee, and shall serve respectively as acting-chairman of the county committee and as acting-president of the Association in the absence of the chairman of the county committee or the president of the Association.

Section 7. The board shall elect from members of the Association one person who, together with the president and the vice president of the Association, shall constitute the county committee. With the approval of the Agricultural Adjustment Administration, additional members may be elected to serve on the county committee. The board shall elect from its members one alternate member of the county committee who shall serve on the committee only when any regular member is temporarily unable to serve.

In electing the county committee the policy of the board shall be to elect persons who as a group fairly represent the interests of Association members in all parts of the county.

Section 8. The board shall elect from its members two persons who, together with the president, shall constitute the planning committee. With the approval of the Agricultural Adjustment Administration, additional members of the Association may be elected to serve on the planning committee. The board shall elect one alternate member of the planning committee who shall serve on the planning committee when any regular member is temporarily unable to serve. In electing the planning committee, the policy of the board shall be to elect persons who as a group are best qualified to perform the duties of this committee.

Section 9. The board shall elect the executive secretary of the Association subject to the approval of the Agricultural Adjustment Administration, provided that if an assistant in agricultural conservation is employed in the county by the Agricultural Adjustment Administration, such assistant shall be ex officio the executive secretary of the Association.

Section 10. The board shall elect the treasurer of the Association subject to the approval of the Agricultural Adjustment Administration, who shall reside near the Association Headquarters. The offices of executive secretary and treasurer may be combined into the office of secretary-treasurer.

Section 11. Each community shall have a committee of three regular members and one alternate member elected at the election meeting in the community from among the members of the Association living in the community. Such committee shall consist of a chairman, who shall also be a member of the board of directors of the Association; a vice chairman, who shall serve as chairman of the community committee and as a member of the board of directors when the regularly elected chairman is absent or temporarily unable to serve; one other regular member; and an alternate member. With the approval of the Agricultural Adjustment Administration, additional members of the community committee may be elected.

Section 12. Community boundaries shall be determined on the basis of minor



civil divisions or on such other basis as may be approved by the Agricultural Adjustment Administration. In case the minor civil divisions are followed in determining community boundaries a community may comprise several such minor civil divisions.

In counties where, because of geographical or other conditions or because of the small number of persons filing Work Sheets, it appears advisable, the entire county may, upon approval by the Agricultural Adjustment Administration, be considered as one community. In such instances a board of not less than three nor more than five members, who shall perform the duties of the community committee as well as functioning as the board of directors, shall be elected at a countywide meeting.

Section 13. Unless otherwise directed by the Agricultural Adjustment Administration, in the event of a vacancy or vacancies in the chairmanship or the membership of any community committee, the president of the Association shall instruct the secretary of the Association to call a community meeting within the community where such vacancy or vacancies occurred or will occur. Such meeting shall be held as soon as practicable after the occurrence of the vacancy or vacancies. Whenever the date of the vacancy can be ascertained in advance, such meeting should be held not later than the date of vacancy. At such meeting a new chairman or member of the community committee shall be elected in accordance with the procedure prescribed for the general community election meeting. The result of the election shall be certified to the executive secretary of the Association by the person conducting the meeting.

A person elected to fill a vacancy in the office of chairman of a community committee shall by virtue of such election be deemed elected a member of the board, but shall not by virtue of such election succeed to any position held by his predecessor as an officer of the Association or member of the county committee.

Vacancies in the office of the president, vice president, executive secretary, treasurer, or secretary-treasurer of the Association or in the membership of the county committee shall be filled in accordance with the method and subject to the requirements as to qualifications governing the original election of such officers or committeemen.

Section 14. All officers, directors, and members of committees shall hold office until their successors in office are elected and qualify, except that any member of the county committee, any officer elected by the board, and any employee selected by the executive secretary may be removed by the board of directors for failure to perform the duties of his office or employment, or for fraud or incompetency. If the board of directors does not act promptly in such cases, the Agricultural Adjustment Administration may remove such officer, committeeman, or employee. The tenure of office of any county or community committeeman or officer who is required to be a member of the Association shall terminate when he ceases to be a member of the Association.

No person who holds, or who becomes a candidate for, a county, state, or Federal office, regularly filled by appointment or by an election held pursuant to state law, or who is an officer, manager or employee of any political party or partisan organization, is eligible to serve as a committeeman of the Association. The offices, or clerical, mailing, or other facilities of the Association shall not be used for political purposes, nor in any way to support or assist any political candidate, party, or partisan movement.

Section 15. The administrative expenses of the Association shall be met



from funds paid to the Association by the Secretary pursuant to provisions of the Soil Conservation and Domestic Allotment Act, as amended, from funds withheld from members and paid to the Association pursuant to authorization signed by such members, and from such other funds as may be received by the Association.

#### Article V. - Voting

Section 16. Each member of the Association shall be entitled to one vote. There shall be no voting by proxy.

Section 17. Each member of the board shall be entitled to one vote at meetings of the board.

#### Article VI. -Duties of Directors, Committees, and Officers

Section 18. The power and authority of this Association shall be vested in the board. In addition to the duties set forth in Article IV, the board may recommend changes in the community boundaries and shall hear appeals of members of the Association from the recommendations of the county committee; shall consider recommendations of the planning committee and upon approval or modification submit such recommendations to the Agricultural Adjustment Administration when requested; shall review and adopt the budget prepared by the executive secretary with such changes therein as it deems advisable, shall, subject to the approval of the Agricultural Adjustment Administration, make the necessary disposition of assets of the Association, shall have power to authorize the purchase of equipment and the entering into contracts for the Association, and shall perform such other duties as may be required in furtherance of the purpose of the Association.

Section 19. The county committee shall advise with members of the Association with respect to matters relating to the Agricultural Conservation Program, shall review work sheets, applications for grants and such other forms filed with the Association as require the approval of the committee; shall make such recommendations with respect to the Agricultural Conservation Program as it deems advisable; shall hold such investigations and conduct such hearings as may be required; and shall make available for public inspection in the office of the Association information in connection with programs under the Act, including information with respect to the acres in each soil-depleting base and the average yields or productivity indexes established for each farm owned or operated by members of the Association, payments received by members of the Association (the latter to be made available for public inspection not sooner than thirty days after the receipt thereof), and expenses of the Association; and shall meet upon call of the president, only at such times as may be necessary.

Section 20. The planning committee shall work out the details of county agricultural policy and programs to be submitted to the board of directors for approval or modification and recommendation to the Agricultural Adjustment Administration.



Section 21. The president of the Association shall call such meetings of the board of directors and county committees as may be necessary; shall be responsible for the economical operation of the Association within the approved budget; shall review and approve monthly estimates of expenses, vouchers, and statements of expenses; shall advise with the executive secretary with respect to selection of personnel and incurring of obligations within the limits of the approved budget, shall execute contracts on behalf of the Association as authorized by the board of directors, and shall perform such other duties as may be required.

Section 22. The executive secretary shall be responsible for the administrative work of the Association. With the approval of the president and within the limits of instructions issued by the Agricultural Adjustment Administration, he shall select the necessary personnel and incur the necessary obligations within the limits of the approved budget, to perform the work of the Association. He shall supervise the field supervisors, and office personnel in the performance of their duties. He shall be responsible for the preparation of the expense accounts of the Association and shall keep all records of the Association. He shall certify to the Agricultural Adjustment Administration results of elections held in the communities and county. He shall maintain files of all forms and documents filed in the county in connection with the Act, keep records of distribution of payments of grants, and perform such other duties pertaining to the Act as may be assigned by the Agricultural Adjustment Administration.

Section 23. The treasurer shall have custody of all funds coming into his possession as treasurer of the Association, shall make payments for administrative expenses upon the basis of monthly statements of expenses certified by the president and the secretary within limits of approved estimates and budgets, shall submit receipts and prepare other documents and perform such other duties as may be prescribed by the Agricultural Adjustment Administration. The treasurer shall file such bond as may be prescribed by the Agricultural Adjustment Administration, the cost of which bond shall be considered as an item of county association expense.

Section 24. The books, records, documents, and accounts of the Association shall be available at all times for examination by officers and committeemen of the Association, by members of its board in connection with the performance of their duties, by any authorized representative of the Secretary, and by any member of the Association insofar as his interests under the program may be affected.

All books, records, documents, papers, and accounts of the Association are and shall remain the property of the Agricultural Adjustment Administration and are to be safely maintained in good order in the office of the Association.

Section 25. The community committees shall assist in preparing, checking, or approving forms and documents filed in the county in connection with the Act. They shall also assist the secretary of the Association in arranging meetings, and ascertain and report such data as may be required by the county committee for the purpose of carrying out the provisions of the Act.

#### Article VII. - Meetings

Section 26. Community election meetings in all communities of the Association shall be held at such time or times as may be prescribed by the Agricultural



Adjustment Administration. The result of each such election shall be certified to the secretary of the Association on prescribed forms.

Section 27. Other community meetings of the members of the Association may be called by the president of the Association for the purpose of discussing and disseminating information, for receiving and acting upon communications to the membership concerning Association activities under the Act, and, in accordance with section 13, for the purpose of filling vacancies in the membership of community committees.

Section 28. A meeting of the community chairmen elected at community meetings described in section 26 shall be held for the purpose of organizing the board as soon as practicable after general community election meetings have been held.

At such meetings the order of business shall be as follows:

- (a) The roll of the communities shall be called.
- (b) Directors shall present certificates of election and shall thereupon assume office.
- (c) The following officers shall be elected:
  - (1) President.
  - (2) Vice President.
  - (3) Members of the County Committee.

Upon such election, such officers shall take office, provided that, if a treasurer's bond is required, no person elected as treasurer shall qualify for such office unless a bond on a prescribed form is filed and approved.
  - (4) Secretary.
  - (5) Treasurer.
  - (6) Members of the Planning Committee.
- (d) There shall be consideration of estimated expenditures for the necessary operation of the Association, and approval of the annual budget.
- (e) Other business.

Section 29. Meetings of the board shall be called by the president of the Association only when necessary for the purpose of hearing appeals from the recommendations of the county committee, for filling a vacancy or vacancies among the officers, for consideration of estimated expenditures, for consideration of and action upon official communications, or for the performance of other duties of the board.

Section 30. Meetings of the county committee may be called by the president of the Association. Due notice of meetings shall be given to all members of the committee.

Section 31. Meetings of the planning committee may be called by the president of the Association. Due notice of meetings shall be given to all members of the committee.



Section 32. A majority of the members of the board of directors or of any committee shall constitute a quorum for the transaction of business.

Article VIII. - District Organization

Section 33. An Association may include two or more counties, or, upon approval by the Agricultural Adjustment Administration, two or more Associations may consolidate, or an Association covering two or more counties may form two or more Associations.

Section 34. An Association formed pursuant to this Article VIII shall take its name from all counties (listed in alphabetical order) of the Association, provided, however, that, upon application by the directors and approval by the Agricultural Adjustment Administration, a different name may be adopted.

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CERTIFICATION

We hereby certify that on the \_\_\_\_\_ day of \_\_\_\_\_, 193\_\_\_\_, a regular meeting of the board of directors of the Association was held in accordance with the foregoing Articles of Association. A copy of the minutes of such meeting of the board of directors is attached hereto, entitled "Exhibit A".

\_\_\_\_\_  
President.

\_\_\_\_\_  
Secretary.

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APPROVAL BY SECRETARY OF AGRICULTURE

The above Articles of Association are hereby approved as of the \_\_\_\_\_ day of \_\_\_\_\_, 193\_\_\_\_.

\_\_\_\_\_  
Secretary of Agriculture.

By-\_\_\_\_\_



Section 1. A copy of the report of the Board of Directors for the year ending 1911 shall be made available to the members of the Association.

Article VII. - Officers and Directors

Section 2. The Association may choose for its officers, one or more Directors, who shall hold office for one year and until their successors are chosen. The Directors may choose one or more Committees, who shall hold office for one year and until their successors are chosen.

Section 3. In the event of a vacancy in the office of any officer or Director, the Association may choose a successor to fill the vacancy. The Association may also choose a successor to fill the vacancy in the office of any Committee member. The Association may also choose a successor to fill the vacancy in the office of any member of the Association.

Article VIII. - Amendments to the Constitution

Section 1. The Board of Directors may propose amendments to the Constitution of the Association. The Board of Directors may also propose amendments to the Bylaws of the Association. The Board of Directors may also propose amendments to the Rules of the Association.

Article IX. - Finance

Section 1. The Board of Directors may raise money for the Association by the sale of shares of stock. The Board of Directors may also raise money for the Association by the sale of bonds. The Board of Directors may also raise money for the Association by the sale of real estate. The Board of Directors may also raise money for the Association by the sale of personal property.

Article X. - Dissolution

Section 1.

Section 2.